

Amarillo Basketball Officials Policies and Procedures

The Board of Directors (BOD or Board) has adopted the following Policies and Procedures. These procedures may be revised as necessary, by the Board, to conform to such needs as may arise. The intent of these Policies and Procedures is to provide the membership with the methods used by the Board in the chapter operations. It further details the board's expectations and objectives of the membership in the service to the schools, the Chapter and to basketball officiating in general.

It is the intent of the Board of Directors that all members follow these Policies and Procedures and that each member has a copy in their possession or access to one via the internet. Suggested revisions should be submitted to the President, in writing. These procedures follow the By-Laws in their structure and will be reviewed and reissued annually by the Board.

Committees:

The following are the active committees for the ABO and their respective memberships (all chairs will be appointed by the President and approved by majority vote of the BOD for a term of May 1 – April 30):

1. **BOARD OF DIRECTORS:** This committee will annually review the By-Laws and Operating Procedures of ABO and perform other tasks as directed by the Chapter President. The Board of Directors is composed of the Incumbent of the following elected positions: President, Vice President, Varsity Assigning Secretary, Jr. Varsity Assigning Secretary, and Jr. High Assigning Secretary elected by the membership. The Board of Directors is empowered to act on any issue not specifically covered in the Policies and Procedures or Constitution and By-Laws.
2. **ETHICS:** This committee will handle any ethics concerns from members. The Ethics Committee Chair will be appointed by the President.
3. **TIER RANKING:** This committee, chaired by the Varsity Assigning Secretary, is responsible for placing each official into an appropriate Tier. These rankings are reviewed continuously and can be appealed through Division Representative.

POTENTIAL CONFLICT OF INTEREST:

In accordance with the state governing body policy, an official shall not officiate a game for any school where: a.) they have relatives who are students, players, or employees. b.) from which they graduated less than 6 years previous.

REFEREE DUTIES:

The Referee will be responsible to hold pre-&-post game conferences with all officials prior to and immediately after any Varsity Game, and when possible for any sub-varsity game. The referee is also responsible for completion of any necessary test and must attend 80% of the chapter meetings.

COMMUNICATION BETWEEN OFFICIALS PRIOR TO CONTESTS:

Each Assigned Referee has the responsibility for contacting his/her assigned co-official(s), no later than 48 hours prior to the assignment, for the purpose of confirming transportation to and from the assignment, time, and travel arrangements. When a change of official is necessary within 48 hours of the scheduled game, the replacement official is responsible for initiating contact with the crew. When a change of crew is necessary within 48 hours of the scheduled game, the procedure stated in the first sentence above applies. Should a scheduled official fail to show up for an assignment or an official is not at the appointed departure point decided by the crew ten (10) minutes after the agreed-upon meeting/departure time, the official who is present may depart and proceed to the game site. The late official will travel on his/her own to the game site but will neither seek nor receive any reimbursement for his/her travel.

OFFICIAL MECHANICS:

Only officiating mechanics approved by the NFHS along with Texas exceptions may be used in UIL games. The Referee is responsible to see that the game officials utilize proper mechanics.

UNIFORM REQUIREMENTS, DRESS/APPEARANCE & STANDARDS:

The uniform worn by members of the ABO will conform to the standards of the current year Officials Manual and as approved by the state governing body. That uniform generally consists of: **sub-varsity contests:** black and white vertical stripe "V" –neck style shirt, (all crew members are required to wear identical shirts); **varsity contests:** THSBOA Jacket (excluding tournaments),

black & white shirt with an American flag on left sleeve and THSBOA logo on right sleeve; **all contests**: black slacks, black socks, black shoes, black belt (if wearing belted slacks), black lanyard, and black plastic whistle (Fox 40 preferred). Shoes will be mainly solid black with the possible exception of a shoe brand name.

Each ABO member will ensure that his/her hair (including mustache and beard) is neatly trimmed, shoes are shined, and uniform is neat and clean.

All officials will stand in front of the scorer's table, in a line with THSBOA jackets on, facing the flag and hand over hearts for the playing of the national anthem. For sub-varsity games, the same procedure will apply, with THSBOA jackets optional for the crew.

Neat and clean street clothes should be worn to/from game sites. Business Casual dress is preferred. Shorts of any kind, tank tops, and flip-flops are not considered appropriate for wear to/from game sites.

DUES:

ABO Membership Dues will be \$125 if paid before September 31 of current year. Local dues paid after September 31 will be assessed an additional \$25. Local dues include Interp Meeting fee and meal.

DUAL MEMBERSHIP DUES:

Dual Membership Dues will be \$100.

SOCIAL MEDIA:

Members of ABO shall not post to social media anything that could potentially embarrass, damage the reputation, or tarnish the image of: THSBOA or ABO organization or members.

CHANGES TO OPERATING PROCEDURES:

Any changes to the Operating Procedures shall first be submitted to the Board of Directors in writing. Approval from a majority of the Board of Directors is necessary.

AMARILLO BASKETBALL OFFICIALS TIERS

Tier 1

Crew Chief/Mentor
Work any game, any where
Displays strong and proper mechanics and skills routinely
Makes the rest of the crew stronger
Leader on and off the floor
Shows continuous improvement in skills
Always chasing excellence
Shows ability to educate and develop others
Strong ability to relate and work well with many coaches
Shows year-round commitment to improvement of self and others

Tier 2

Routinely working intense games
UIL Assignments
Acts as crew chief would, crew chief at discretion of assigner
Puts crew in position to be successful
Displays strong and proper mechanics and skills
Shows continuous improvement in skills
Always chasing excellence
Helps lower Tier officials develop
Takes care of business on and off the floor professionally
Strong ability to relate and work with coaches
Shows year-round commitment to improvement of self and others

Tier 3

Routinely working Varsity games
Counted on by leadership, Crew Chiefs, and peers
Known and respected by coaches
Solid skills and mechanics, continuing to develop
Continuing to actively look for growth opportunities
Often acts professionally on and off the floor

Shows commitment to Basketball, especially during season

Tier 4

Growing and developing into a "Full Schedule" Varsity Official
Working numerous sub-varsity games in order to develop skills
Shows knowledge of proper mechanics
Needs education and training, including offseason opportunities
Good example for new officials, can act as leader for less experienced
Regularly attends chapter events

Tier 5

Learning the basics of officiating
Developing professionalism on and off the court
Can be trusted to arrive on time ready to work
Actively looking for mentors and growth opportunities
Attending training programs
Working almost exclusively sub-varsity games

Guidelines

All officials will be placed into a tier. Schedules will often reflect tier placement, but these are guidelines, not explicit parameters.
Tier placement will be determined by committee.
Assigning Secretary will chair the committee.
Remainder of committee will be filled with board approval.
Dedication to development and improvement will be influencing factor of placement.
Placement in tiers can be appealed through proper Division Representative who will bring the appeal to the board for consideration.